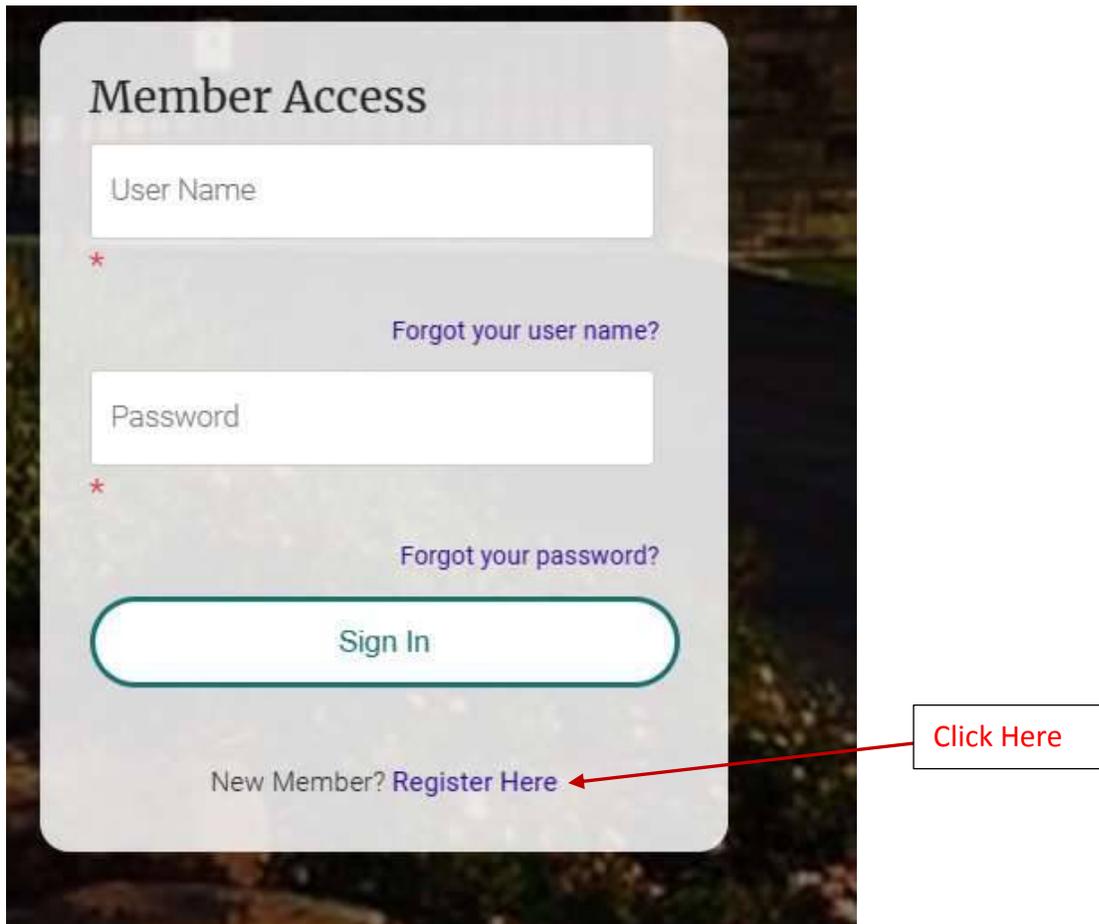


REGISTRATION INSTRUCTIONS

1. Go to our community's website: <https://presidiovillagehoa.com/homepage.aspx>
2. In the lower portion of the **Member Access** box located on the right side of the picture, Click "[Register Here](#)".



The image shows a 'Member Access' form with the following elements:

- Member Access** (Section Header)
- (Text input field)
- *
- [Forgot your user name?](#) (Link)
- (Text input field)
- *
- [Forgot your password?](#) (Link)
- (Sign In button)
- New Member? [Register Here](#) (Link)

A red arrow points from a box labeled "Click Here" to the "Register Here" link.

3. You will be taken to the Registration Form, follow the instructions and complete the form.
 - a. Complete a Username and Password. These are unique and created by you. It is important you remember them; the management and board DO NOT have access to them.
 - b. Complete the next section with your personal and property information.
 - c. The last section (See the illustration below) is a very important section to review. It contains several blocks that have been prepopulated (checked). Read each item and only deselect (click on) the check if you DO NOT want the information to apply.

How Do You Want to Engage in the HOA Through the Website?

- Send me important electronic communications from the association
- Send me an email whenever someone reports a Lost or Found Pet
- Include my information in our secured online directory

I have read and agree to the Terms of Service for the use of this website.

Please type in the code shown in the image to the right:



Register

Cancel

- a. The first block allows the board and management to send you this information through both community and personal (you only) emails. If you deselect, remove the check mark you Will Not receive these communications.
- b. The website has a Residents Directory with contact information. Your information will only be included if you leave the block checked. To opt out deselect (click on) the prepopulated check mark.
- d. Check the block in the box in the red line by clicking on it. This box MUST BE CHECKED to complete the registration process.
- e. Under the red line, you are required to verify you are not a robot. Please enter the code shown below and on the right side of the line into the box (it is hard to see) between the instructions below and on the left side.
- f. Click "Register" in the green circle. You will receive an email stating you have registered and will be notified when your registration is completed, and you have access.